

# ALLIED HEALTH AND NURSING ADMISSION REQUIREMENTS

For a complete listing of the Allied Health and Nursing programs and individual requirements see the Curriculum Guides (<http://catalog.lorainccc.edu/academic-programs/allied-health-nursing-health-physical-education-recreation>)

In all associate of applied science and certificate programs, students are **REQUIRED** to attend lectures, college laboratories and clinical sections. Students applying to an Allied Health and Nursing program must successfully complete all deficiencies shown during the placement assessment process with a grade of C or better prior to the submission of a program application. Transportation to and from the agencies hosting clinical sections is the responsibility of students. Transportation is not provided. Clinical sections may be held during the day, in the evening and on weekends. Clinical section assignments are subject to change depending upon enrollment, student needs and agency requirements. Standardized examinations prepared by state and/or national organizations may be given. The cost of these examinations is the responsibility of the student. Students are **EXPECTED** to have their own health insurance and may be **REQUIRED** to show evidence of insurance for specific clinical agency placement.

*Note: To assure compliance with specific state licensure or certification agency examination eligibility, students who have been previously convicted of a felony must schedule an appointment with the appropriate program coordinator (program director) and division dean prior to enrollment (entry or re-entry) into any Allied Health and Nursing program. Certain programs require students to be fingerprinted and/or drug tested prior to program entry.*

## Allied Health Program Checklist

Students interested in applying for admission to an Allied Health and Nursing program should meet with a counselor or academic advisor to review an allied health checklist for their desired allied health program. Each checklist provides students with information regarding the application requirements and admissions procedures for a particular allied health program.

## Student Transfer Evaluation

Transfer student information: To ensure that the processing of non-LCCC transcripts is completed well in advance of specific Allied Health and Nursing program application deadlines, the Records office should receive all transcripts at least 12 weeks prior to the time in which the student intends to complete a program application.

*Please note: Selection for some program entry is competitive and based on a combination of factors including grade point average, interview, completion of observation hours, a self-narrative and completion of program supporting non-technical courses. Only selected candidates (initially based on support coursework completed and GPA) will be asked to interview and submit a narrative form, along with observation hour documentation.*

## Malpractice Insurance

All students in Allied Health and Nursing programs are **REQUIRED** to have malpractice insurance. This insurance is provided by a blanket policy. Students are assessed when paying tuition. Students are not to obtain their own malpractice insurance.

## Grading Policies

1. A grade of C or better is required in all clinical laboratory courses of all allied health and nursing programs.
2. A grade of C or better is required in all courses in the associate degree and practical nursing programs.
3. A grade of C or better is required in all courses in the EMT and Paramedic programs.

## Allied Health and Nursing Course Repetition Policy

1. Students in clinical laboratory science technology, diagnostic medical sonography, physical therapist assisting or surgical technology may fail and repeat one clinical course in their major in the first year of the program and may fail and repeat one clinical course in their major in the second year of the program. A second clinical course failure, in either year of the program, will result in dismissal from the program.
2. Students in associate degree nursing and radiologic technology may fail and repeat one NURS or RDTC course in the curriculum. A second failure will result in dismissal from the program. A withdrawal from any NURS or RDTC course after 50 percent of the course is completed with an unsatisfactory status is regarded as a failure of that course. Passing a course means a minimum of a C and satisfactory performance in clinical and college laboratory settings.
3. Students in emergency medical services, medical assisting or phlebotomy may fail and repeat one clinical course in the program. A second course failure causes the student to be dismissed from the program.
4. Students in nurse aide training program may fail and repeat the course one time.
5. Students in practical nursing may fail and repeat only one practical nursing course in the program. A second course failure causes the student to be dismissed from the program.
6. A student who receives a grade of D or F in a dental hygiene course or withdraws unsatisfactory from a dental hygiene course because of a failing lecture or clinic grade must reapply and have their name placed into the applicant pool. Students are only permitted to reapply one time. Students are required to make an appointment with the program director prior to reapplying to the program. Re-applying does not automatically guarantee re-admission.

## Course Withdrawals

Students who initiate withdrawal from an Allied Health and Nursing division core program course (i.e. NURS, PRNS, CLSC, etc.) will be **REQUIRED** to submit a withdrawal status report form from the course instructor to the Records office. This form reports if students are failing or passing the course at the time of withdrawal. If the student is failing the course at the time of withdrawal, the failure counts as if they received a failing grade in the course and the course repetition policy will be in effect. However, if the student re-enters the respective program, a completed clinical progression request form must be completed and can be obtained by an academic advisor or counselor.

Associate degree nursing (ADN) or practical nursing (PN) students who withdraw from a NURS or PRNS course who wish to re-enter their respective program must meet with the nursing program directory/coordinator and complete a clinical progression request form. If withdrawal occurs within the first semester, the completion of a new program application will be required (depending upon the course that

is needed, a student may also need to complete a clinical progression request form).

## Consequences of Program Dismissal Due to Academic Dishonesty or Unprofessional Behavior

- If a student is dismissed for academic dishonesty and/or unprofessional behavior from an Allied Health and Nursing program, they will be **permanently ineligible for re-entry** into that program or any other LCCC Allied Health and Nursing program.
- If a transfer student has been dismissed for academic dishonesty and/or unprofessional behavior from a program at another institution and LCCC faculty become aware of it, the student will be permanently ineligible for entry into any LCCC Allied Health and Nursing program.
- Any student case involving dismissal for academic dishonesty and/or unprofessional behavior from an Allied Health and Nursing program shall automatically be referred to the College's Code of Conduct process.

## Program Pre-Admission Checklists and Program Application Forms

Available from the Enrollment, Financial and Career Services division. Please see academic advisor for guidance.

## Health Requirements

A health examination by a physician is **REQUIRED** prior to entrance into an Allied Health and Nursing program. The form will be made available at the time of acceptance to the first clinical course. This examination must be completed no earlier than three months prior to acceptance into the program.

The following reports must accompany the health form:

1. Proof of varicella immunity.
2. Two-step Mantoux results (Tine tests not acceptable).
  - If student is a positive reactor to the Mantoux test, then a chest x-ray is **REQUIRED**.
  - Upon review of a health examination, a statement from a physician may be requested for purpose of clarity.
3. Diphtheria and tetanus immunization documented within the past 10 years.
4. An MMR vaccine or proof of mumps, rubella and rubeola screening indicating immunity.
5. Hepatitis B vaccine.
6. All students are required to have the influenza vaccine each year.
7. Some clinical sites require drug testing and this may have a cost associated that the student must pay. All nursing students are required to have a drug screen each semester.
8. Students will be required to have a background check and meet clinical facility requirements.

Students entering the EMSB 101, EMS-Basic course are **REQUIRED** to provide the following documentation two weeks prior to the beginning clinical practice:

1. Diphtheria and tetanus immunization documented within the past 10 years.

2. Two-step Mantoux results (Tine tests not acceptable).
  - If student is a positive reactor to the Mantoux test, then a chest x-ray is **REQUIRED**.
  - Upon review of a health examination, a statement from a physician may be requested for purpose of clarity.
3. Hepatitis B vaccine (if a student chooses not to receive this vaccine, he/she must sign their refusal on the health form).

## American Heart Association Healthcare Provider Requirement

Students must complete the healthcare provider course through an American Heart Association training center. The Allied Health and Nursing programs accept the American Heart Association's healthcare provider course only. LCCC offers several healthcare provider course offerings. For additional information, contact the Allied Health, Nursing, Health, Physical Education and Recreation division at (440) 366-7701.

Students are responsible to keep current as an American Heart Association healthcare provider throughout the program. Students whose currency has expired will be withdrawn from clinical practice and any absences will be considered unexcused.

*Note: Students entering the nurse aide-training program are not **REQUIRED** to complete an American Heart Association healthcare provider course, but it is highly recommended.*