

# PUBLIC ADMINISTRATION, ASSOCIATE OF APPLIED SCIENCE

Curriculum Code #5180

Effective May 2023

Division of Social Sciences and Human Services (<http://catalog.lorainccc.edu/academic-programs/social-sciences-human-services/>)

The public administration degree prepares students for career opportunities in social service organizations, community agencies and in public sector positions. Graduates of the program may find employment in city planning, non-profit organizations, community action agencies, human services, criminal justice, health services and other public sector settings, and in other entry-level or mid-manager level positions, as well as to conduct research. Students will conduct research using the Internet and basic word processing/computer skills. The degree is designed to provide courses that will be useful in the workplace. It will also provide persons in the public sector or employed in community organizations the opportunity to build on their work experiences and to sharpen their skills. Lorain County Community College has articulation agreements with colleges and universities including programs offered by LCCC's University Partnership.

## First Year

Fall Semester		Hours
ENGL 161	COLLEGE COMPOSITION I	3
PBAD 151	INTRODUCTION TO PUBLIC ADMIN	3
PBAD 152	PROGRAM/SERVICE PLANNING & EVAL	3
PBAD 158	HUMAN RESOURCE/VOLUNTEER MANAGEMENT	3
SDEV 101	INTRODUCTION TO THE LCCC COMMUNITY <sup>1</sup>	1
Science Elective with lab (choose from PSSC, BIOG, CHMY)		4
<b>Hours</b>		<b>17</b>

## Spring Semester

ECNM 152	PRINCIPLES OF MICROECONOMICS	3
ENGL 162	COLLEGE COMPOSITION II <sup>2</sup>	3
PLSC 155	STATE AND LOCAL GOVERNMENT	3
SOCY 151G	INTRODUCTION TO SOCIOLOGY	3
URBS 151G	INTRODUCTION TO URBAN STUDIES	3
<b>Hours</b>		<b>15</b>

## Second Year

### Fall Semester

Select one of the following:		3
MTHM 158	QUANTITATIVE REASONING	
MTHM 168	STATISTICS	
PBAD 155	BUDGET/FINANCE/COMM. ORGANIZATIONS	3
PLSC 156	AMERICAN NATIONAL GOVERNMENT	3
URBS 152G	CONTEMPORARY URBAN ISSUES	3

URBS 250	URBAN SPATIAL SYSTEMS <sup>2</sup>	3
<b>Hours</b>		<b>15</b>
<b>Spring Semester</b>		
CMMC 151	ORAL COMMUNICATION	3
PBAD 161	FUNDRAISING AND GRANTSMANSHIP	3
PBAD 251	ORGANIZATIONAL LEADERSHIP	3
PBAD 252	SURVEY OF LEGAL CONCEPTS	3
PBAD 285	PUBLIC ADMIN-PRACTICUM & SEMINAR <sup>2,3</sup>	3
RELG 181G	INTRODUCTION TO WORLD RELIGIONS	3
<b>Hours</b>		<b>18</b>
<b>Total Hours</b>		<b>65</b>

1

A student must register for the orientation course when enrolling for more than six credit hours per semester or any course that would result in an accumulation of 13 or more credit hours.

2

Indicates that this course requires a prerequisite.

3

Requires completion of a majority of PBAD and URBS courses and coordinator and division approval.

The University Partnership offers a bachelor's degree in urban studies at the Maxine Goodman Levin College of Urban Affairs at Cleveland State University or other institutions of higher education. Contact the University Partnership office at (440) 366-4949.

Program Contact(s):

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440-366-4021

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For information about admissions, enrollment, transfer, graduation and other general questions, please contact your advising team (<https://www.lorainccc.edu/admissions-and-enrollment/advising-and-counseling/>).

More program information can be found on our website. (<https://www.lorainccc.edu/human-social-services/public-administration/associate-of-applied-science-in-public-administration/>)

Program Learning Outcomes

1. Explain the historical evolution of public administration, including the First Quarter Century (300 BCE to the 1920s), the New Deal to Mid-Century, JFK and the creation of Civil Service, Reagan and the Reinvention of Public Administration, and Public Administration in the 21st Century.
2. Evaluate non-profit and public program outcome success by comparing the agency's actual results and outcomes to the agency's mission, goals, and core services to determine strengths and weaknesses as well as opportunities and threats.
3. Apply legal concepts and precedent from relevant case studies to contemporary institutional and employee legal challenges in public and non-profit organizations.
4. Create a viable program inclusive of a mission statement, gap analysis, targeted clientele identification, marketing and fundraising plan, and a planning/evaluation process.

5. Analyze financial statements and documents, including the balance sheet, income statement, statement of cash flows, and budget to determine an organization's current financial health and future risks/opportunities.
6. Describe Human Resources and organizational leadership concepts in private, public, and non-profit organizations relating to talent acquisition, on-boarding, development, employee disputes and resolution, and employee separation.

## Accelerated Pathway

The Accelerated Pathway for the Public Administration, Associate of Applied Science is a helpful guide for students who desire the convenience of an extensive selection of online course offerings and who seek to complete their degree within as little as 15 months. Students are encouraged to enroll in 8 or 10 week sessions to maximize accelerated options. Please meet with an advisor to ensure the courses in this pathway align with your educational goals.

Course	Title	Hours
<b>First Year</b>		
<b>Fall Semester</b>		
<b>Full Semester</b>		
PBAD 158	HUMAN RESOURCE/VOLUNTEER MANAGEMENT <sup>3</sup>	3
<b>8A Session</b>		
ENGL 161	COLLEGE COMPOSITION I <sup>3</sup>	3
PBAD 151	INTRODUCTION TO PUBLIC ADMIN <sup>3</sup>	3
PBAD 152	PROGRAM/SERVICE PLANNING & EVAL <sup>3</sup>	3
SDEV 101	INTRODUCTION TO THE LCCC COMMUNITY <sup>1,3</sup>	1
<b>8B Session</b>		
PBAD 155	BUDGET/FINANCE/COMM. ORGANIZATIONS	3
<b>Hours</b>		<b>16</b>
<b>Spring Semester</b>		
<b>10 Week Session</b>		
PBAD 161	FUNDRAISING AND GRANTSMANSHIP <sup>3</sup>	3
<b>8A Session</b>		
ENGL 162	COLLEGE COMPOSITION II <sup>2,3</sup>	3
PLSC 155	STATE AND LOCAL GOVERNMENT <sup>3</sup>	3
SOCY 151G	INTRODUCTION TO SOCIOLOGY <sup>3</sup>	3
<b>8B Session</b>		
PBAD 252	SURVEY OF LEGAL CONCEPTS	3
URBS 151G	INTRODUCTION TO URBAN STUDIES <sup>3</sup>	3
<b>Hours</b>		<b>18</b>
<b>Summer Semester</b>		
PBAD 251	ORGANIZATIONAL LEADERSHIP <sup>3</sup>	3
PLSC 156	AMERICAN NATIONAL GOVERNMENT <sup>3</sup>	3
RELG 181G	INTRODUCTION TO WORLD RELIGIONS <sup>3</sup>	3
Select one of the following:		3
MTHM 158	QUANTITATIVE REASONING	
MTHM 168	STATISTICS <sup>3</sup>	
<b>Hours</b>		<b>12</b>

## Second Year

### Fall Semester

<b>Full Semester</b>		
PBAD 285	PUBLIC ADMIN-PRACTICUM & SEMINAR <sup>2</sup>	3
URBS 250	URBAN SPATIAL SYSTEMS <sup>2,3</sup>	3
<b>8A Session</b>		
CMMC 151	ORAL COMMUNICATION <sup>3</sup>	3
URBS 152G	CONTEMPORARY URBAN ISSUES <sup>3</sup>	3
<b>8B Session</b>		
BIOG 152	HUMAN BIOLOGY <sup>3</sup>	4
ECNM 152	PRINCIPLES OF MICROECONOMICS <sup>3</sup>	3
<b>Hours</b>		<b>19</b>
<b>Total Hours</b>		<b>65</b>

<sup>1</sup>

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<sup>2</sup>

Indicates that this course requires a prerequisite.

<sup>3</sup>

This course is offered online.

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