

# COURSE DESCRIPTIONS

## How to Read the Course Descriptions

Sample Course Description

### **BADM 162, Business Law II** 3(3)

A continuation of Business Law I. Topics include dispute resolution, contract issues, sale and lease, legal cyber issues, negotiable instruments, international law and labor-management relations. (IN1, IN3)  
*Prerequisite: BADM 161. Offered summer and spring semesters.*

In the above sample course description,

- the subject area is business
- the course number is BADM 162
- course title is Business Law II
- the number of credit hours offered is three
- the number of contact hours is three
- and the actual course description is "A continuation of Business Law I. Topics include debtor-creditor relationships, business organizations, government regulation, property and the international legal environment."

The prerequisite is BADM 161 (see following information); there is no corequisite (also see following information). It also has an infused general education requirements Critical Thinking (In1) and Diversity (In3).

## Course Numbering

In the sample above, the first capital letters (BADM) indicate the subject area (see course abbreviations). The three numbers (162) following the four capital letters are the numbers assigned to a particular course within the subject area. In this case, BADM represents the subject area, business, and 162 is the number assigned to this course. Within this listing of course descriptions, courses are listed in numerical order within each subject area. Courses numbered 099 are designed to provide students with basic skills preparatory to first-year studies. If a course number starts with zero, no certificate or degree credit is offered. Courses numbered 100 through 199 are usually introductory or first-year courses. Courses numbered 200 through 299 are usually second-year courses. Course numbers do not indicate whether or not a course will be accepted for transfer to other institutions. Students must consult with advisors/counselors regarding transfer of courses and credits to other institutions.

A course that is determined to have at least 30 percent of its content from material or resources found outside the United States is considered an international or global course. International or global courses are identified in the class schedule with a G following the course number (e.g. BADM 281G, International Business).

## Credit Hours and Contact Hours

The number of semester credits for each course described in the Catalog is indicated after the course title. The number of contact hours (actual hours of class time per week) for each course described in the Catalog is indicated in parentheses after the credit hours. For example, 3(3) indicates three credit hours and three contact hours per week.

## Prerequisites/Corequisites/Concurrently

Prerequisites indicate courses that must be successfully completed before entering in a more advanced or subsequent course. Prerequisites,

if any, are listed in italics at the end of each course description. In the example, BADM 161 is the prerequisite and must be taken before enrolling in BADM 162. Prerequisites are established to assure that the student has an adequate and sufficient background to enroll in the course. Because technology changes so frequently, the prerequisite(s) for certain courses may change. If the listed prerequisite(s) are not met, a previous course or combination of courses (not listed or taught currently) may be substituted for the current prerequisite(s). Contact a counselor for further information. Corequisites indicate courses that must be taken during the same term. Concurrent enrollment indicates prerequisites that may be taken during the same term.

Division approval is required to have a prerequisite waived. It is the responsibility of the student to contact the proper division to obtain permission to enroll in a course in which the prerequisite has not been met.

## Approval of Courses

Courses described in 2018-2019 Catalog are those approved by the LCCC Board of Trustees at the time of publication and included in the Ohio Department of Higher Education master course inventory. Inclusion of a course description does not obligate the College to offer the course in any given semester or academic year. Courses approved by the Board of Trustees after the publication of the 2018-2019 Catalog may be reflected in the class schedule. Courses are subject to cancellation based on enrollment, staffing or other factors.

## Course Abbreviations

Code	Title	Hours
ACTG	Accounting	
ALHN	Allied Health and Nursing	
ALET	Alternative Energy Technology	
ARAB	Arabic	
ARCH	Archeology	
ARTS	Art	
ASTY	Astronomy	
AETC	Automation Engineering Technology	
AVIA	Aviation	
BIOG	Biology	
BADM	Business Administration	
CHMY	Chemistry	
CHNS	Chinese	
CLSC	Clinical Laboratory Science Technology	
CMMC	Communication	
CADD	Computer-Aided Design	
CAMM	Computer-Aided Machining	
CGSD	Computer Games and Simulation Design	
CISS	Computer Information Systems	
CMNW	Computer Maintenance and Networking	
CMPR	Computer Programming	
CNST	Construction	
CRMJ	Criminal Justice	
CULN	Culinary Art	
CYBR	Cyber Security	
DANC	Dance	
DFAB	Digital Fabrication	

DNHY Dental Hygiene  
 ECED Early Childhood Education  
 ECNM Economics  
 EDCT Education  
 ELUT Elective Power Utility Technology  
 ELCT Electronics  
 ELTA Electrical Trades Apprenticeship  
 EMSB Emergency Medical Technician-Basic  
 EMSP Emergency Medical Technician-Paramedic  
 EMCH Engineering Mechanics  
 ENGR Engineering Technologies  
 ENGL English  
 ENV5 Environmental Science  
 ESLG English as a Second Language  
 ENTR Entrepreneurship  
 FNCE Finance  
 FIRE Fire Science  
 FRNH French  
 GPHY Geography  
 GRMN German  
 HLED Health Education  
 HPED Health/Physical Education  
 HSTR History  
 HMSR Human Services  
 HUMS Humanities  
 INTL International Studies  
 ITLN Italian  
 JAPN Japanese  
 JRNM Journalism  
 MKRG Marketing  
 MTHM Mathematics  
 MDAS Medical Assisting  
 MEMS Micro-Electromechanical Systems  
 MWRT Millwright  
 MUSA Music/Applied  
 MUSC Music  
 NURS Associate Degree Nursing (ADN)  
 OCTA Occupational Therapy Assistant  
 PACD Police Academy  
 PHLI Philosophy  
 PHBT Phlebotomy  
 PHTG Photography  
 PEFT Physical Education/Fitness  
 PEDF Physical Education/Self-Defense  
 PESP Physical Education/Sports  
 PEWL Physical Education/Wellness  
 PSSC Physical Science  
 PTHA Physical Therapist Assisting  
 PHYC Physics  
 PLSC Political Science  
 PRNS Practical Nursing (LPN)  
 PSYH Psychology

PBAD Public Administration  
 QLTQ Quality  
 RDTC Radiologic Technology  
 RDST Reading and Study Skills  
 RELG Religion  
 SAFE Safety Technology  
 SAGR Sustainable Agriculture  
 SOWK Social Work  
 SOCY Sociology  
 SONO Sonography  
 SPNH Spanish  
 SDEV Student Development  
 SRGT Surgical Technology  
 STNA State Tested Nurse Assisting  
 TECN Technology  
 TCMN Telecommunications  
 THTR Theater  
 TRSM Tourism  
 URBS Urban Studies  
 WTEC Welding  
 WMST Women's Studies

*Note: Academic divisions offer special topics (090-098, 190-198 and 290-298) periodically. These courses analyze and investigate a specific topic appropriate to content in an instructional area. Topics, student responsibilities and formats for the course are advertised in advance. They are experimental and are not published in the Catalog. Formats for instructional delivery include, but are not limited to, extensive reading, lecture/laboratory and/or field experiences. Credit varies from one to five credit hours. Prerequisite(s) and special fees are determined by the academic division for each specific course.*

Divisions may offer individualized studies (099, 199 and 299) periodically. An academic division and its faculty for a specific area of study design these courses. They are not always published in the Catalog. The faculty and administration of the individual division develop criteria. Credit varies from one to two credit hours. Prerequisite(s) and special fees are determined by the academic division for each specific course.

The divisions may offer work-based learning experience courses (287, 288 and 289) periodically.

## Ohio Transfer Initiatives (<http://catalog.lorainccc.edu/academic-information/ohio-transfer-initiatives>)

Ohio Transfer Module = OTM

Transfer Assurance Guide = TAG

Career Transfer Assurance Guide = CTAG

Military Transfer Assurance Guide = MTAG

## General Education (GE) Requirements

**CORE GE REQUIREMENTS:** English (C1), mathematics (C2), natural science (C3), social science (C4) and humanities (C5) core GE requirements are met by completion of the core curriculum.

**INFUSED GE REQUIREMENTS:** Select at least one course for each of the following infused GE requirements: critical thinking (IN1), communication (IN2), diversity (IN3), ethics (IN4) and health (IN5).

Please note that a single course may be used to fulfill multiple GE Requirements.

GE Requirements addressed in each course are listed in parentheses at the end of each course catalog description.