

COURSE DESCRIPTIONS

How to Read the Course Descriptions

Sample Course Description

BADM 162, Business Law II 3(3)

A continuation of Business Law I. Topics include dispute resolution, contract issues, sale and lease, legal cyber issues, negotiable instruments, international law and labor-management relations. (IN1, IN3)
Prerequisite: BADM 161. Offered summer and spring semesters.

In the above sample course description,

- the subject area is business
- the course number is BADM 162
- course title is Business Law II
- the number of credit hours offered is three
- the number of contact hours is three
- and the actual course description is "A continuation of Business Law I. Topics include debtor-creditor relationships, business organizations, government regulation, property and the international legal environment."

The prerequisite is BADM 161 (see following information); there is no corequisite (also see following information). It also has an infused general education requirements Critical Thinking (In1) and Diversity (In3).

Course Numbering

In the sample above, the first capital letters (BADM) indicate the subject area (see course abbreviations). The three numbers (162) following the four capital letters are the numbers assigned to a particular course within the subject area. In this case, BADM represents the subject area, business, and 162 is the number assigned to this course. Within this listing of course descriptions, courses are listed in numerical order within each subject area. Courses numbered 099 are designed to provide students with basic skills preparatory to first-year studies. If a course number starts with zero, no certificate or degree credit is offered. Courses numbered 100 through 199 are usually introductory or first-year courses. Courses numbered 200 through 299 are usually second-year courses. Course numbers do not indicate whether or not a course will be accepted for transfer to other institutions. Students must consult with advisors/counselors regarding transfer of courses and credits to other institutions.

A course that is determined to have at least 30 percent of its content from material or resources found outside the United States is considered an international or global course. International or global courses are identified in the class schedule with a G following the course number (e.g. BADM 281G, International Business).

Credit Hours and Contact Hours

The number of semester credits for each course described in the Catalog is indicated after the course title. The number of contact hours (actual hours of class time per week) for each course described in the Catalog is indicated in parentheses after the credit hours. For example, 3(3) indicates three credit hours and three contact hours per week.

Prerequisites/Corequisites/Concurrently

Prerequisites indicate courses that must be successfully completed before entering in a more advanced or subsequent course. Prerequisites,

if any, are listed in italics at the end of each course description. In the example, BADM 161 is the prerequisite and must be taken before enrolling in BADM 162. Prerequisites are established to assure that the student has an adequate and sufficient background to enroll in the course. Because technology changes so frequently, the prerequisite(s) for certain courses may change. If the listed prerequisite(s) are not met, a previous course or combination of courses (not listed or taught currently) may be substituted for the current prerequisite(s). Contact a counselor for further information. Corequisites indicate courses that must be taken during the same term. Concurrent enrollment indicates prerequisites that may be taken during the same term.

Division approval is required to have a prerequisite waived. It is the responsibility of the student to contact the proper division to obtain permission to enroll in a course in which the prerequisite has not been met.

Approval of Courses

Courses described in 2017-2018 Catalog are those approved by the LCCC Board of Trustees at the time of publication and included in the Ohio Department of Higher Education master course inventory. Inclusion of a course description does not obligate the College to offer the course in any given semester or academic year. Courses approved by the Board of Trustees after the publication of the 2017-2018 Catalog may be reflected in the class schedule. Courses are subject to cancellation based on enrollment, staffing or other factors.

Course Abbreviations

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| ACTG Accounting |
| ALHN Allied Health and Nursing |
| ALET Alternative Energy Technology |
| ARAB Arabic |
| ARCH Archeology |
| ARTS Art |
| ASTY Astronomy |
| AETC Automation Engineering Technology |
| AVIA Aviation |
| BIOG Biology |
| BADM Business Administration |
| CHMY Chemistry |
| CHNS Chinese |
| CLSC Clinical Laboratory Science Technology |
| CMMC Communication |
| CADD Computer-Aided Design |
| CAMM Computer-Aided Machining |
| CGSD Computer Games and Simulation Design |
| CISS Computer Information Systems |
| CMNW Computer Maintenance and Networking |
| CMPR Computer Programming |
| CNST Construction |
| CRMJ Criminal Justice |
| CULN Culinary Art |
| CYBR Cyber Security |
| DANC Dance |
| DFAB Digital Fabrication |
| DNHY Dental Hygiene |

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| ECED Early Childhood Education |
| ECNM Economics |
| EDCT Education |
| ELUT Elective Power Utility Technology |
| ELCT Electronics |
| ELTA Electrical Trades Apprenticeship |
| EMSB Emergency Medical Technician-Basic |
| EMSP Emergency Medical Technician-Paramedic |
| EMCH Engineering Mechanics |
| ENGR Engineering Technologies |
| ENGL English |
| ENVS Environmental Science |
| ESLG English as a Second Language |
| ENTR Entrepreneurship |
| FNCE Finance |
| FIRE Fire Science |
| FRNH French |
| GPHY Geography |
| GRMN German |
| HLED Health Education |
| HPED Health/Physical Education |
| HSTR History |
| HMSR Human Services |
| HUMS Humanities |
| INTL International Studies |
| ITLN Italian |
| JAPN Japanese |
| JRNM Journalism |
| MKRG Marketing |
| MTHM Mathematics |
| MDAS Medical Assisting |
| MEMS Micro-Electromechanical Systems |
| MWRT Millwright |
| MUSA Music/Applied |
| MUSC Music |
| NURS Associate Degree Nursing (ADN) |
| OCTA Occupational Therapy Assistant |
| PACD Police Academy |
| PHLY Philosophy |
| PHBT Phlebotomy |
| PHTG Photography |
| PEFT Physical Education/Fitness |
| PEDF Physical Education/Self-Defense |
| PESP Physical Education/Sports |
| PEWL Physical Education/Wellness |
| PSSC Physical Science |
| PTHA Physical Therapist Assisting |
| PHYC Physics |
| PLSC Political Science |
| PRNS Practical Nursing (LPN) |
| PSYH Psychology |
| PBAD Public Administration |

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|-----------------------------------|
| QLTY Quality |
| RDTC Radiologic Technology |
| RDST Reading and Study Skills |
| RELG Religion |
| SAFE Safety Technology |
| SAGR Sustainable Agriculture |
| SOWK Social Work |
| SOCY Sociology |
| SONO Sonography |
| SPNH Spanish |
| SDEV Student Development |
| SRGT Surgical Technology |
| STNA State Tested Nurse Assisting |
| TECN Technology |
| TCMN Telecommunications |
| THTR Theater |
| TRSM Tourism |
| URBS Urban Studies |
| WTEC Welding |
| WMST Women's Studies |

Note: Academic divisions offer special topics (090-098, 190-198 and 290-298) periodically. These courses analyze and investigate a specific topic appropriate to content in an instructional area. Topics, student responsibilities and formats for the course are advertised in advance. They are experimental and are not published in the Catalog. Formats for instructional delivery include, but are not limited to, extensive reading, lecture/laboratory and/or field experiences. Credit varies from one to five credit hours. Prerequisite(s) and special fees are determined by the academic division for each specific course.

Divisions may offer individualized studies (099, 199 and 299) periodically. An academic division and its faculty for a specific area of study design these courses. They are not always published in the Catalog. The faculty and administration of the individual division develop criteria. Credit varies from one to two credit hours. Prerequisite(s) and special fees are determined by the academic division for each specific course.

The divisions may offer work-based learning experience courses (287, 288 and 289) periodically.

General Education (GE) Requirements

CORE GE REQUIREMENTS: English (C1), mathematics (C2), natural science (C3), social science (C4) and humanities (C5) core GE requirements are met by completion of the core curriculum.

INFUSED GE REQUIREMENTS: Select at least one course for each of the following infused GE requirements: critical thinking (IN1), communication (IN2), diversity (IN3), ethics (IN4) and health (IN5).

Please note that a single course may be used to fulfill multiple GE Requirements.

GE Requirements addressed in each course are listed in parentheses at the end of each course catalog description.